

APPENDIX-III

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of Children in Schools** developed by NCPDR and the **National Building Code**)

**PART-A**

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

**GENERAL INFORMATION**

1	Affiliation Number allotted by CBSE to the school:	930736
2	Name of the School as per affiliation letter of CBSE:	HOLY ANGELS' PUBLIC SCHOOL, POTHANICAD
3	Address of the School:	POTHANICAD P.O, MUVATTUPUZHA ERNAKULAM DIST,KERALA
4	Standard/level/class up to which the school is running:	CLASS 1 – CLASS 10
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	YES
6	U-DISE code allotted to the school:	32080700409
7	Name and address of the Trust/Society/ Company(under section-8) running the School as on date	HOLY ANGELS' EDUCATIONAL AND CHARITABLE SOCIETY
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES
9	Purpose of present application:	Extension
10	Location of school	Outside the municipal limits of any town/city.

*[Handwritten Signature]*

The Manager  
Holy Angels' Public School,  
Pothanicad.

*[Handwritten Signature]*

(Signature of Principal)  
PRINCIPAL  
HOLY ANGELS' PUBLIC SCHOOL  
POTHANICAD



*[Handwritten Signature]*

(Signature of D.E.O.)  
/First/Second/Third Secretary (Education)

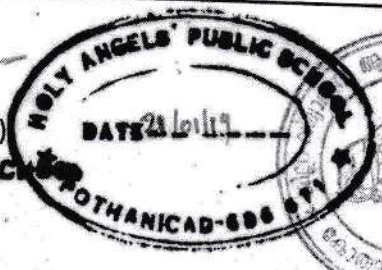
കോർഡിനേറ്റർ  
686 691

APPENDIX-III

10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 <sup>th</sup> ?	OBTAINED NOC FROM STATE GOVT.
11	Number of Recognition Certificate from class-1 to 8 <sup>th</sup> and date of issue:	16937/N3/06/G.Edn
12	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	NO
<b>INFORMATION REGARDING LAND DETAILS AND OWNERSHIP</b>		
13	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
14	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES
15	Total area (in square meters) in respect of 12 and 13 above on which the school is situated:	14164 Sqm
16	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Sale deed
17	Name of the Owner/Lessee of the land in respect of point-15 above:	Mr. JACOB POTHEM
18	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	NA
19	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?	NO
<b>INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS</b>		
20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES
20(a)	If yes the date of last inspection:	25/07/2018
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Inspected by licensed by fire & safety agency. The school buildings do not exceeds 3 floors from the ground level its less than 15 mtrs in
21(a)	If yes the date of last inspection:	16/01/2019
22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES
22(a)	If yes the date of last inspection:	10/01/2019

(Signature of Principal)  
**PRINCIPAL**

**HOLY ANGELS' PUBLIC SCHOOL  
 POTHANICAD**



(Signature of First/Second/Third Secretary)  
**First/Second/Third Secretary (Education)**  
 No - 686 691

Holy Angels' Public School  
 Pothanicad

INFORMATION REGARDING THE STAFF

23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES
24	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES
26	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	YES

Signature with Stamp  
(of School Manager)

Manager  
Holy Angels' Public School  
Pothanicad PART-B

Signature with Stamp  
(of School Principal)

PRINCIPAL  
HOLY ANGELS' PUBLIC SCHOOL  
POTHANICAD

(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No. B5/3582/18 Date of Issuance 31/1/19

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/upgradation of affiliation?	YES/NO extension/upgradation

Ambikavalley T-N Signature  
(Name and Stamp of Issuing DEO)

DISTRICT EDUCATION OFFICER/NAME OF DISTRICT  
FIRST /SECOND /THIRD SECRETARY(EDUCATION)/NAME OF EMBASSY



Counter Signature

(Name, Designation and Stamp)  
DISTRICT COLLECTOR/DEPUTY COMMISSIONER  
(or his authorised representative\*)

NAME OF DISTRICT  
DEPUTY CHIEF OF MISSION/AMBASSADOR/NAME OF EMBASSY  
(\*Not Below the rank of a Group-A Gazetted Officer)

PRINCIPAL  
HOLY ANGELS' PUBLIC SCHOOL

(Signature of Principal)



Holy Angels' Public School  
Pothanicad

(Signature of D.E.O.)

/First/Second/Third Secretary (Education)